

ATLANTIC COUNTY INSURANCE COMMISSION  
OPEN MINUTES OF SPECIAL MEETING  
December 19, 2023 at 9:03 A.M.  
Atlantic County Board of County Commissioners' Meeting Room  
Stillwater Building, 201 Shore Road, Northfield, New Jersey

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Meeting was called to order by Commissioner Woods. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Jacqueline Woods	Present
Tammi Robbins	Present
Janette Kessler	Present
Timothy Edmunds	Absent
Michael Fedorko	Present

**ALSO PRESENT:**

James Ferguson, Attorney  
Chandra Anderson, Atlantic County  
Dan F. Romantine

Mr. Ferguson reported that Commissioner Edmunds had contacted him earlier to advise that he was ill and would not be available for the meeting.

Mr. Ferguson reported that the interviews of candidates for the Executive Director position would be held during Executive Session. During Executive Session the candidates will provide their presentations and documents, followed by a question and answer period for the Commissioners. Mr. Miola is scheduled to begin at 9:30 A.M., however, if his team is ready before then we can start earlier. Mr. Stokes is scheduled to begin at 10:45 A.M. Once interviews are completed a Motion will be called to reopen the public meeting. The Commissioners will take everything under advisement and make their decisions in due course. The Commissioners will provide Mr. Ferguson with a memo providing their decision and the basis for their decision. As the alternate commissioner, Commissioner Fedorko, was requested to also prepare a memo of his decision in case he is required to vote at the January meeting, should there be a need. The award of the contract will occur during the January 12, 2024 meeting.

**MOTION TO ENTER A CLOSED SESSION TO CONDUCT INTERVIEWS.**

**Motion:** Commissioner Kessler  
**Second:** Commissioner Robbins  
**Vote:** 4 Ayes

**MOTION TO REOPEN THE PUBLIC MEETING.**

**Motion:** Commissioner Woods  
**Second:** Commissioner Robbins  
**Vote:** 4 Ayes

Mr. Ferguson reported the Board went into closed session to conduct the interviews of the candidates for the Executive Director of the Atlantic County Insurance Commission. The interviews began with the PRIME team, consisting of Paul Miola, Joseph Haggerty, Dina Zawadski who were present, and John Sharp who was not present. Mr. Miola provided a brochure, resumes, and a presentation. Mr. Miola and his team answered questions from all of the Commissioners. This interview went from 9:25 A.M. until 10:16 A.M.

The next interview of PERMA representatives were led by Joe Hrubash, the financial team who is led by Pauline Kontomanolis who is a CPA, Ed Cooney who is in underwriting and travels to meet the insurance companies in London and Germany, the claims team, and safety. A presentation from each of their teams was provided and questions were answered from the Commissioners. This interview went from 10:23 A.M. until 11:28 A.M.

The official award of this contract will occur during the January 12, 2024 meeting. The Commissioners present will submit a memo indicating their decision on the contract and the basis for that decision. Commissioner Fedorko was requested to also provide a memo of his decision since he sat through the interviews and reviewed the candidates.

In accordance with the bylaws, at the January meeting only the regular commissioners will vote, unless there is an absence of a regular commissioner, which will require the vote of an alternate commissioner.

**OLD BUSINESS:** None.  
**NEW BUSINESS:** None.  
**PUBLIC COMMENT:** None.

Commissioner Woods opened the meeting to public comment. Having heard no public comment, the public session is closed. The next meeting is scheduled for January 12, 2024 at 11:00 A.M.

**MOTION TO ADJOURN THE MEETING.**

**Motion:** Commissioner Kessler  
**Second:** Commissioner Robbins  
**Vote:** 4 Ayes

**MEETING ADJOURNED: 11:30 A.M.**  
Minutes prepared by: Chandra Anderson, Secretary