

**ATLANTIC COUNTY INSURANCE COMMISSION
AGENDA AND REPORTS
FEBRUARY 10, 2017**

**STILLWATER BUILDING
201 SHORE ROAD
NORTHFIELD, NJ 08225
11 AM**

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the Press of Atlantic City**
- II. Filing advance written notice of this meeting with the Commissioners of the Atlantic County Insurance Commission; and**
- III. Posting notice on the Public Bulletin Board in the Atlantic County Office Building**

**ATLANTIC COUNTY INSURANCE COMMISSION
AGENDA
OPEN PUBLIC MEETING: FEBRUARY 10, 2017**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
 - FLAG SALUTE**
 - ROLL CALL OF COMMISSIONERS**
 - APPROVAL OF MINUTES: January 13, 2017 Open Minutes.....Appendix I**

 - CORRESPONDENCE – None**

 - EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
 - Executive Director’s Report.....Page 1**

 - CLAIMS SERVICES – Conner Strong & Buckelew - Verbal**

 - TREASURER– Bonnie Lindaw**
 - Resolution 13-17 – Bills List.....Page 6**

 - CEL SAFETY DIRECTOR – JA Montgomery Risk Control**
 - Report.....Page 8**

 - MANAGED CARE – Qual Care.....Page 14**

 - CLAIMS SERVICE – Qual Lynx**

 - EXECUTIVE SESSION – Only needed if there are any questions on the PARs that were presented at the Claims Committee meeting.**

 - OLD BUSINESS**
 - NEW BUSINESS**
 - PUBLIC COMMENT**
-
- MEETING ADJOURNMENT**
 - NEXT SCHEDULED MEETING: April 7, 2017**

ATLANTIC COUNTY INSURANCE COMMISSION
9 Campus Drive, Suite 216
Parsippany, NJ 07054

Date: February 10, 2017

Memo to: Commissioners of the Atlantic County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

- ❑ **Certificate of Insurance Issuance Report** –There were 50 certificates of insurance issued during the period of 12/1/16 to 1/31/17 (Appendix II).
 - ❑ **Motion to approve the certificate of insurance report**
- ❑ **NJ Excess Counties Insurance Fund (CELJIF)** –. The CEL held a special meeting on January 25th to process claim payments. The next regular meeting will be on February 23, 2017 at the Camden County Emergency Center. This will serve as the Funds Re-organizational meeting.
- ❑ **Financial Fast Track** – Included on **Page 3** of the agenda is the Financial Fast Track for July for the Atlantic County Insurance Commission. As of **November 30, 2016** the Commission has a statutory surplus of **\$3,456,891**. Line 8 of the report, “Investment in Joint Venture” is the Commission’s share of the equity in the CEL.
- ❑ **NJ CEL Property and Casualty Financial Fast Track (Page 4)** – Included in the agenda is the Financial Fast Track Report for the month of November. The report indicates the Fund has a surplus of **\$7,793,256**.
- ❑ **2017 Property & Casualty Assessments** – In accordance with the Commission’s By Laws, the assessment bills for 2017 for property and casualty will be mailed to member entities now that the budget has been adopted. Assessments will be due as follows: The first payment of 40% will be due on March 15, 2017. The second assessment of 30% is due on June 15, 2017 and the third assessment of 30% is due on September 15, 2017.
- ❑ **Property Appraisals** – Last year, the Commissioners approved resolution 17-16 that authorized the Fund office to contract with an Appraisal company to conduct appraisals on certain member properties. The program authorizes the allocation of \$2,500.00 per Fund Year for this purpose that enables approximately 22 buildings to be appraised each year. Member entities are asked to please submit their list of properties to the Fund office.

- ❑ **Claims Tracking Report (Page 5)** – Included in the agenda is the Claims Activity Report for December that tracks open claims.

ATLANTIC COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
		AS OF	November 30, 2016		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	677,333	7,450,661	7,609,294	15,059,955
2.	CLAIM EXPENSES				
	Paid Claims	197,125	1,606,670	704,313	2,310,983
	Case Reserves	(143,070)	897,863	1,326,482	2,224,345
	IBNR	(91,898)	506,612	2,076,575	2,583,187
	Discounted Claim Value	(3,115)	(28,460)	(83,062)	(111,522)
	TOTAL CLAIMS	(40,957)	2,982,686	4,024,308	7,006,994
3.	EXPENSES				
	Excess Premiums	154,344	1,697,784	1,444,407	3,142,191
	Administrative	67,055	741,654	824,185	1,565,839
	TOTAL EXPENSES	221,399	2,439,438	2,268,592	4,708,031
4.	UNDERWRITING PROFIT (1-2-3)	496,891	2,028,537	1,316,394	3,344,931
5.	INVESTMENT INCOME	0	0	0	0
6.	PROFIT (4 + 5)	496,891	2,028,537	1,316,394	3,344,931
7.	CEL APPROPRIATION CANCELLATION	0	0	0	0
8.	DIVIDEND INCOME	0	0	0	0
9.	DIVIDEND EXPENSE	0	0	0	0
10.	INVESTMENT IN JOINT VENTURE	14,531	72,703	39,258	111,960
11.	SURPLUS (6 + 7 + 8)	511,422	2,101,240	1,355,651	3,456,891
SURPLUS (DEFICITS) BY FUND YEAR					
	2015	301,103	794,379	1,355,651	2,150,030
	2016	210,319	1,306,861		1,306,861
	TOTAL SURPLUS (DEFICITS)	511,422	2,101,240	1,355,651	3,456,891
TOTAL CASH					3,037,418
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2015					
	Paid Claims	104,379	787,136	704,313	1,491,449
	Case Reserves	(102,988)	160,284	1,326,482	1,486,766
	IBNR	(301,379)	(1,774,869)	2,076,575	301,707
	Discounted Claim Value	0	28,984	(83,062)	(54,079)
	TOTAL FY 2015 CLAIMS	(299,988)	(798,465)	4,024,308	3,225,843
FUND YEAR 2016					
	Paid Claims	92,746	819,535		819,535
	Case Reserves	(40,081)	737,579		737,579
	IBNR	209,481	2,281,480		2,281,480
	Discounted Claim Value	(3,115)	(57,443)		(57,443)
	TOTAL FY 2016 CLAIMS	259,031	3,781,151	0	3,781,151
COMBINED TOTAL CLAIMS		(40,957)	2,982,686	4,024,308	7,006,994

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
AS OF November 30, 2016					
ALL YEARS COMBINED					
	THIS	YTD	PRIOR	FUND	
	MONTH	CHANGE	YEAR END	BALANCE	
1.	UNDERWRITING INCOME	1,774,241	19,506,655	76,187,004	95,693,659
2.	CLAIM EXPENSES				
	Paid Claims	164,790	1,619,726	1,089,974	2,709,700
	Case Reserves	74,183	218,521	2,413,317	2,631,837
	IBNR	(133,668)	490,540	9,188,910	9,679,450
	Discounted Claim Value	(8,363)	(87,549)	(651,074)	(738,622)
	TOTAL CLAIMS	96,943	2,241,237	12,041,128	14,282,365
3.	EXPENSES				
	Excess Premiums	1,256,275	13,816,041	52,056,606	65,872,648
	Administrative	109,526	1,410,559	5,652,271	7,062,830
	TOTAL EXPENSES	1,365,801	15,226,600	57,708,877	72,935,478
4.	UNDERWRITING PROFIT (1-2-3)	311,498	2,038,817	6,436,999	8,475,816
5.	INVESTMENT INCOME	4,142	40,266	184,725	224,991
6.	PROFIT (4+5)	315,639	2,079,084	6,621,724	8,700,807
7.	Dividend	150,000	150,000	150,000	300,000
8.	Cancelled Appropriations	0	0	607,551	607,551
9.	SURPLUS (6-7-8)	165,639	1,929,084	5,864,173	7,793,256
SURPLUS (DEFICITS) BY FUND YEAR					
	2010	(83,512)	(39,547)	642,182	602,635
	2011	(62,975)	(251,951)	1,149,228	897,276
	2012	(25,736)	263,332	477,778	741,111
	2013	(22,709)	(83,104)	1,259,797	1,176,692
	2014	60,333	566,506	1,417,746	1,984,252
	2015	26,048	(95,498)	917,441	821,943
	2016	274,190	1,569,346		1,569,346
	TOTAL SURPLUS (DEFICITS)	165,639	1,929,084	5,864,172	7,793,255
	TOTAL CASH				19,997,092
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2010					
	Paid Claims	0	901	163,454	164,355
	Case Reserves	0	(0)	1	1
	IBNR	8,719	(35,901)	326,545	290,644
	Discounted Claim Value	0	1,841	(11,008)	(9,167)
	TOTAL FY 2010 CLAIMS	8,719	(33,159)	478,992	445,832
FUND YEAR 2011					
	Paid Claims	157,151	248,385	144,097	392,482
	Case Reserves	(157,151)	145,550	262,007	407,557
	IBNR	(11,650)	(203,935)	623,896	419,961
	Discounted Claim Value	0	(8,954)	(41,637)	(50,591)
	TOTAL FY 2011 CLAIMS	(11,650)	181,046	988,363	1,169,409
FUND YEAR 2012					
	Paid Claims	3,650	613,709	515,889	1,129,597
	Case Reserves	222,751	(422,433)	856,270	433,837
	IBNR	(200,276)	(475,619)	1,120,043	644,424
	Discounted Claim Value	0	25,403	(82,267)	(56,865)
	TOTAL FY 2012 CLAIMS	26,125	(258,941)	2,409,934	2,150,994
FUND YEAR 2013					
	Paid Claims	0	500,452	15,975	516,427
	Case Reserves	0	112,427	511,304	623,730
	IBNR	23,277	(542,878)	1,657,721	1,114,843
	Discounted Claim Value	0	19,898	(110,993)	(91,095)
	TOTAL FY 2013 CLAIMS	23,277	89,898	2,074,007	2,163,905
FUND YEAR 2014					
	Paid Claims	3,926	144,097	120,096	264,193
	Case Reserves	8,637	(167,460)	313,106	145,646
	IBNR	(72,142)	(586,638)	2,411,798	1,825,160
	Discounted Claim Value	0	51,879	(164,745)	(112,866)
	TOTAL FY 2014 CLAIMS	(59,579)	(558,121)	2,680,255	2,122,134
FUND YEAR 2015					
	Paid Claims	62	112,182	130,464	242,646
	Case Reserves	(60)	550,367	470,629	1,020,997
	IBNR	(4,995)	(552,549)	3,048,907	2,496,358
	Discounted Claim Value	0	18,105	(240,424)	(222,319)
	TOTAL FY 2015 CLAIMS	(4,993)	128,105	3,409,576	3,537,681
FUND YEAR 2016					
	Paid Claims	0	0		0
	Case Reserves	7	70		70
	IBNR	123,399	2,888,060		2,888,060
	Discounted Claim Value	(8,363)	(195,720)		(195,720)
	TOTAL FY 2016 CLAIMS	115,043	2,692,410	0	2,692,410
	COMBINED TOTAL CLAIMS	96,943	2,241,237	12,041,128	14,282,365

Atlantic County Insurance Fund Commission			
CLAIM ACTIVITY REPORT			
AS OF	December 31, 2016		
COVERAGE LINE - PROPERTY			
CLAIM COUNT - OPEN CLAIMS			
Year	2015	2016	TOTAL
November-16	2	10	12
December-16	2	5	7
NET CHGE	0	-5	-5
Limited Reserves			\$5,076
Year	2015	2016	TOTAL
November-16	\$32	\$36,450	\$36,482
December-16	\$32	\$35,501	\$35,533
NET CHGE	\$0	(\$949)	(\$949)
Ltd Incurred	\$34,452	\$296,526	\$330,978
COVERAGE LINE - GENERAL LIABILITY			
CLAIM COUNT - OPEN CLAIMS			
Year	2015	2016	TOTAL
November-16	20	49	69
December-16	17	38	55
NET CHGE	-3	-11	-14
Limited Reserves			\$5,560
Year	2015	2016	TOTAL
November-16	\$113,172	\$105,063	\$218,235
December-16	\$181,013	\$124,762	\$305,775
NET CHGE	\$67,841	\$19,699	\$87,540
Ltd Incurred	\$194,640	\$127,815	\$322,455
COVERAGE LINE - AUTO LIABILITY			
CLAIM COUNT - OPEN CLAIMS			
Year	2015	2016	TOTAL
November-16	3	9	12
December-16	1	9	10
NET CHGE	-2	0	-2
Limited Reserves			\$2,484
Year	2015	2016	TOTAL
November-16	\$7,559	\$20,129	\$27,688
December-16	\$7,559	\$17,280	\$24,839
NET CHGE	\$0	(\$2,849)	(\$2,849)
Ltd Incurred	\$36,140	\$68,231	\$104,371
COVERAGE LINE - WORKERS COMP.			
CLAIM COUNT - OPEN CLAIMS			
Year	2015	2016	TOTAL
November-16	92	92	184
December-16	54	76	130
NET CHGE	-38	-16	-54
Limited Reserves			\$15,294
Year	2015	2016	TOTAL
November-16	\$1,366,003	\$575,938	\$1,941,941
December-16	\$1,346,138	\$642,072	\$1,988,210
NET CHGE	(\$19,865)	\$66,134	\$46,269
Ltd Incurred	\$2,769,609	\$1,247,497	\$4,017,106
TOTAL ALL LINES COMBINED			
CLAIM COUNT - OPEN CLAIMS			
Year	2015	2016	TOTAL
November-16	117	160	277
December-16	74	128	202
NET CHGE	-43	-32	-75
Limited Reserves			\$11,655
Year	2015	2016	TOTAL
November-16	\$1,486,766	\$737,579	\$2,224,345
December-16	\$1,534,742	\$819,614	\$2,354,356
NET CHGE	\$47,976	\$82,035	\$130,011
Ltd Incurred	\$3,034,841	\$1,740,069	\$4,774,910

RESOLUTION NO. 13 -17

**ATLANTIC COUNTY INSURANCE COMMISSION
BILLS LIST – FEBRUARY - 2017**

WHEREAS, the Treasurer has certified that funding is available to pay the following bills::

BE IT RESOLVED that the Atlantic County Insurance Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission.

FUND YEAR 2016

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000073			
000073	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 12/2016	1.15
000073	PERMA RISK MANAGEMENT SERVICES	1099 E-FILING - 2016	14.95
000073	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 11/2016	3.63
			19.73

TOTAL PAYMENTS FY 2016 19.73

FUND YEAR 2017

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000074			
000074	QUALCARE, INC.	MANAGED CARE SERVICES 1ST QTR 2017	47,500.00
			47,500.00
000075			
000075	QUAL-LYNX	CLAIMS ADJUSTING SERVICES 1ST QTR 2017	70,000.00
			70,000.00
000076			
000076	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 1ST QTR 2017	30,000.00
			30,000.00
000077			
000077	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING FEE 1ST QTR 2017	2,145.75
			2,145.75
000078			
000078	CHANDRA ANDERSON	SECRETARY SERVICES 1ST QTR 2017	1,250.00
			1,250.00
000079			
000079	THE PRESS OF ATLANTIC CITY	ACCT: 8000490 - 1/21/17 - 2017 MTG SCHED	44.48
000079	THE PRESS OF ATLANTIC CITY	ACCT: 8000490 - 1/13/17 MTG & BDGT HEARI	59.66
			104.14
000080			
000080	INSURANCE AGENCIES, INC.	RMC FEE 1ST QTR 2017	50,000.00
			50,000.00

TOTAL PAYMENTS FY 2017 200,999.89

TOTAL PAYMENTS ALL FUND YEARS \$ 201,019.62

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

**ATLANTIC COUNTY INSURANCE COMMISSION
SAFETY DIRECTOR'S REPORT**

TO: Fund Commissioners
FROM: J.A. Montgomery Risk Control, Safety Director
DATE: February 2, 2017

ACIC SERVICE TEAM

David McHale, Public Sector Director dmchale@jamontgomery.com Office: 732-736-5213 Cell: 732-673-4802	Glenn Prince, Associate Public Sector Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Executive Assistant ndougherty@jamontgomery.com Office: 856-552-4738
---	---	---

**January – February 2017
RISK CONTROL ACTIVITIES**

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **January 13:** Attended the ACIC Meeting and Claims Committee Meeting in Northfield.
- **January 13:** Attended the ACIC Safety Committee Meeting in Northfield.

UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **February 10:** Plan to attend the ACIC Meeting and Claims Committee Meeting in Northfield.

CEL MEDIA LIBRARY USAGE:

- No videos utilized in 2017.

SAFETY DIRECTOR BULLETINS AND ANNOUNCEMENTS

- Best Practices for Snow Emergencies – January 11.
- PEOSH Reporting & Recording – January 23.
- Workplace Injury & Illness Recordkeeping Webinar – February 2.

Best Practices for Snow Emergencies

The following guidelines are offered as suggestions when planning for emergency operations presented by winter storms. Every storm event is different and needs and resources will vary. This document offers best practices that have been identified by our members regarding hours of operation, rest breaks, and rotating schedules for before, during and after snow events.

Emergency planners are also encouraged to refer to federal and state CDL driving limitations, and other standards or regulations that may apply.

Pre-planning issues

- **Chain of command**
 - Identify who will hold command staff positions. Plan for at least two persons for each command staff position to man the command center around the clock for the first day or two for major snow events.
 - Develop a written snow plan with defined roles and hierarchy.
 - Verify emergency contact information.
- **Staffing**
 - Supplement crews with back ups, including contractors, utilities, fire department and per diem drivers
 - Consider developing a list of retired CDL drivers you might call upon.
 - Consider areas that may require the use of contractors with specialized equipment i.e. cul-de-sacs.
 - Consider having departments clear their own lots if possible; i.e. fire departments and utilities.
- **Shift work planning**
 - Remind workers of need to prepare their homes and families for their absence during the emergency.
- **Plan for rest breaks / sleeping accommodations**
 - Entities may need to encourage drivers to stay at local facilities. Provide sleeping arrangements at fire and EMS stations, or senior centers.
 - Ensure quiet time at these locations.
 - Plan for possible power interruptions at these locations.
- **Plan for Health and Welfare**
 - Consider needs for food and hydration.
 - Educate workers on appropriate winter and protective apparel.
 - Remind workers to pack personal items such as medications, special dietary needs, etc.
 - Remind supervisors and employees that employees on transitional duty may not work beyond their medical restrictions.

Operations during storm

- **Establish priority routes and areas**
 - Clear parking lots and access routes of emergency response agencies (i.e. police, fire, and EMS) first
 - Consider providing sand / salt to use until clearing occurs at facilities

This bulletin is intended for general information purposes only. It should not be construed as legal advice or legal opinion regarding any specific or factual situation. Always follow your organization's policies and procedures as presented by your manager or supervisor. For further information regarding this bulletin, contact your Safety Director at 877.398.3046.

- **Communication plans / telephone or radio contact**
 - Establish who will operate as Base (part of incident command structure)
 - Determine who takes calls from residents, both emergency and non-emergency (complaints)
 - Establish liaison with towns or agencies, news agencies, etc.
 - Ensure operators remain in constant contact with base
 - Establish procedures for reporting and responding to accidents / incidents
- **Deteriorating Storm Conditions “When to temporarily halt operations”**
 - Who will make the final call
 - Include the criteria for “temporary halting of operations” in plan, i.e., discontinuing operations until conditions improve, with consultation of major stakeholders,
 - Encourage all who are in the field to report status of conditions for the safety of the entire crew
- **Rest breaks / Fatigue**
 - Inform drivers that they have the personal responsibility to pull themselves from driving if they feel overly fatigued or diminished. Have a procedure on how the driver will report to a supervisor and how to address the situation within employment agreements.
- **Rotations**
 - Incorporate travel distance to work into shift planning. Those who live farthest, home after 12 hours to sleep and return for next shift.

Post-Storm Operations

- **Return to normal operations**
 - As conditions normalize, transition back to normal 8-hour shifts
 - Consider the impact of fatigue from the extended shifts when transitioning back to normal operations.
 - Inspect, repair and perform routine maintenance on equipment
- **Conduct after-incident debriefing**
 - Review with all stakeholders what worked and what challenges were encountered
 - Update Snow Emergency Plan with lessons learned from the event

Liability issues – Recommendations to limit liability

- Maintain a record of weather conditions
- Document actions taken, date, time, crews, equipment employed, and materials (salt etc.) used
- Record *all* complaints with date and time received
- Document specific actions taken and time of action in response to complaints
- Take photographs to record weather conditions and incidents
- Preserve newspaper articles on storm severity and clean up activities
- Work with police to have their accident reports supplemented with photographs showing conditions

Snow events are difficult. Proper planning and training can ease the strain on employees, managers, and the community.

NJPEOSH Recording and Reporting of Occupational Injuries and Illnesses

February 1st is the deadline to tabulate the Log of Work-Related Injuries and Illnesses (NJOSH-300). The Summary Log (NJOSH-300A) must be posted in a visible area for each establishment, where notices to employees are posted, from February 1 to April 30 of each year.

New Jersey requires all public employers to *record* occupational injuries and illnesses. In addition, certain serious injuries must be *reported* directly to New Jersey PEOSH within specified timeframes. The complete rules for recording and reporting injuries can be accessed at <http://nj.gov/health/peosh/record.shtml>

Recording of Occupational Injuries

There are two important forms for the recording of injuries. The *Log of Work-Related Injuries and Illnesses (NJOSH-300)* is a listing of work-related injuries and illness that is maintained throughout the year. Injuries and illnesses are entered into the *Log* within 7 days of being notified of the injury / illness. Five years of *NJOSH-300 Logs* must be readily available to NJPEOSH inspectors. The second form is the annual summary of work-related injuries, *NJOSH 300A Summary of Work-Related Injuries and Illnesses*. This summary is posted at each work establishment from February through April.

'Work-related' is defined as any event or exposure in the work environment either causing or contributing to the resulting condition, or significantly aggravating a pre-existing injury or illness. 'Work-related' is presumed for injuries and illnesses resulting from events occurring in the work environment, unless an exception given in OSHA 1904.5(b)(2) applies. Recordable work-related injuries and illnesses are those that result in:

- Death or loss of consciousness
- Days away from work, placement on restricted work activity, or a job transfer
- Medical treatment beyond first aid

Public employers must also record the following conditions if they have been determined to be work-related:

- Any needle stick injury or cut from an object that is contaminated with a potentially infectious material
- Any case requiring an employee to be medically removed under an OSHA health (chemical) standard
- A tuberculosis infection as evidenced by a positive skin test or diagnosis by a physician
- An employee's audiogram reveals a specified hearing Standard Threshold Shift in one or both ears

Reporting of Serious Occupational Injuries to NJPEOSH

New Jersey Public Employers must report fatalities to NJPEOSH within eight (8) hours of the occurrence, and report work-related hospitalizations, amputations, or loss of an eye within 24 hours by calling the 24-hour hotline (800) 624-1644 or the 24-hour fax line (609) 292-3749. Refer to the flow chart on page 2.

Links to additional resources

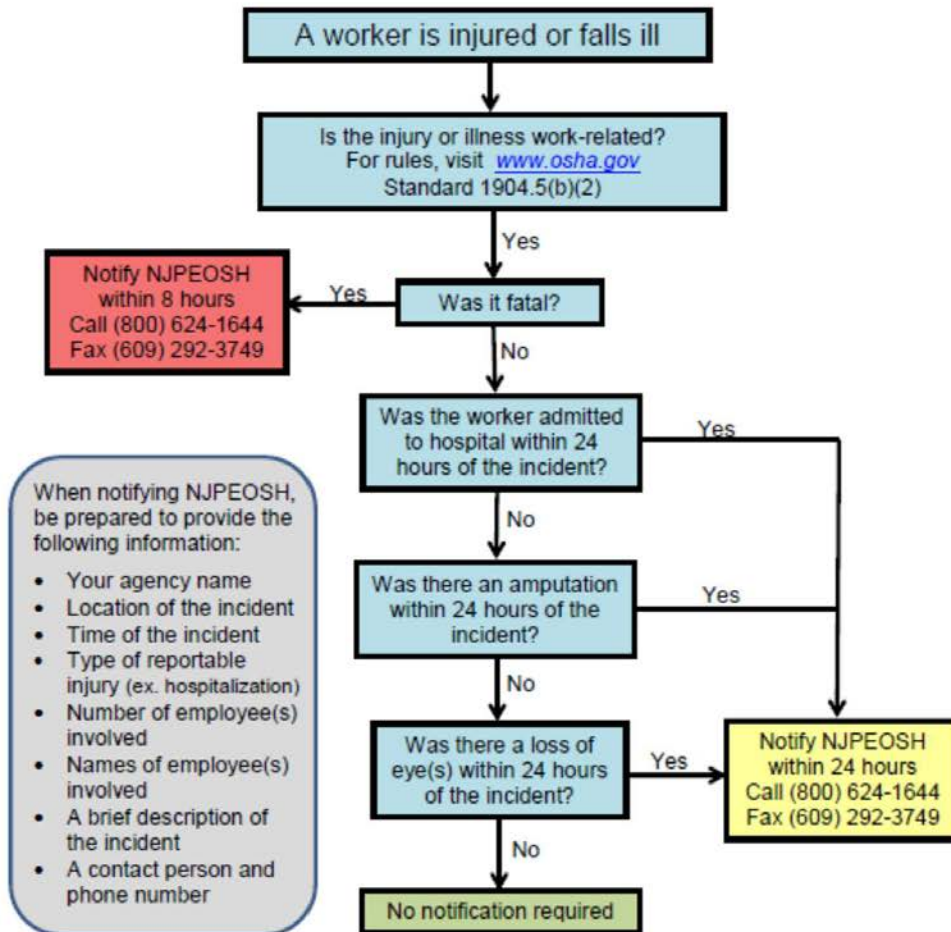
NJPEOSH 16-page guide to Recording and Reporting of Occupational Injuries and Illnesses is available at http://lwd.dol.state.nj.us/labor/forms_pdfs/Isse/NJOSH300.pdf

NPEOSH revised their Public Employee Alert #27 to reflect the new reporting regulations. It is available at http://lwd.dol.state.nj.us/labor/forms_pdfs/Isse/Alert27.pdf.

Now is also a good time to verify the PEOSH poster is posted. A copy can be downloaded at http://lwd.dol.state.nj.us/labor/forms_pdfs/Isse/wps35.pdf

This bulletin is intended for general information purposes only. It should not be construed as legal advice or legal opinion regarding any specific or factual situation. Always follow your organization's policies and procedures as presented by your manager or supervisor. For further information regarding this bulletin, contact your Safety Director at 877.398.3046.

NJPEOSH 2015 Injury Reporting Requirements



Notes:

- OSHA defines amputation as the traumatic loss of a limb or external body part, including a part, such as a limb or appendage, that has been severed, cut off (either completely or partially); fingertip amputations with or without bone loss; medical amputations resulting from irreparable damage; amputations of parts that have been reattached. Amputations do not include avulsions, enucleations, degloving, scalpings, severed ears, or broken or chipped teeth.
- If a motor vehicle accident occurs in a construction work zone, you must report the fatality, in-patient hospitalization, amputation, or loss of an eye. If the motor vehicle accident occurred on a public street or highway, but not in a construction work zone, you do not have to report the fatality, hospitalization, amputation, or loss of an eye.
- A work-related fatality or in-patient hospitalization caused by a heart attack must be reported

Webinar: Will your recordkeeping practices keep PEOSH inspectors from citing you?

PEOSH has been getting tougher on recordkeeping ... As a result, your recordkeeping practices had better be squeaky-clean, or you could run afoul of PEOSH's rules and regulations without even realizing it.

This 16 minute webinar can help ensure your records are correct and your organization is compliant with PEOSH's latest rules, regulations, and record-keeping requirements. In this pre-recorded webinar, we'll cover the very latest information on recordkeeping practices and walk you step by step through PEOSH's detailed forms. You'll learn how to log employee incidents properly, maintain records in accordance with PEOSH's current standards and the timelines for reporting serious injuries.

Attendees can register and view the pre-recorded webinar by clicking on the link below.

https://connerstrong.adobeconnect.com/recordkeeping/event/event_info.html

Attached is a NJ Recordkeeping Overview document for your reference, please print out the NJOSH 300 and 300A forms found on page 14 and 15, both forms will be referenced during the webinar.

QUESTIONS? Contact the J.A. Montgomery Help Line (877) 398-3046



ATLANTIC COUNTY INSURANCE COMMISSION
County Of Atlantic, Utilities Authority and Improvement Authority Combined
Cumulative Claims Summary

2017	UNITS OF SERVICE	BILLED	APPROVED	SAVINGS	% OF SAVINGS	PPO PENETRATION RATE
JANUARY	223	\$146,873.25	\$62,472.09	\$84,401.16	57.5%	97.3%
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTALS	223	\$146,873.25	\$62,472.09	\$84,401.16	57.5%	97.3%



**ATLANTIC COUNTY INSURANCE COMMISSION
TOP 10 PROVIDERS
January 1, 2017 - January 28, 2017**

COUNTY OF ATLANTIC, UTILITIES AUTHORITY AND IMPROVEMENT AUTHORITY COMBINED

	UNITS OF		% OF	
	SERVICE	APPROVED	SAVINGS	SPECIALTY
ATLANTICARE REGIONAL MEDICAL CENTER	5	\$12,555.00	27.1%	Hospital
BACHARACH INSTITUTE FOR REHABILITATION, INC	31	\$12,288.75	65.3%	Inpatient Rehabilitation
SOUTH JERSEY INFECTIOUS DISEASES	19	\$6,340.18	70.5%	Infectious Disease
SHORE ORTHOPAEDIC UNIVERSITY ASSOCIATES	33	\$5,538.95	48.5%	Orthopaedic
ONE CALL MEDICAL, INC.	10	\$3,515.00	67.1%	MRI/Radiology
ATLANTICARE PHYSICIAN GROUP, PA	14	\$2,510.53	47.3%	Physicians Fees
SHORE AMBULATORY SURGICAL CTR, LLC	1	\$2,366.00	46.9%	Surgery Center
ATLANTICARE URGENT CARE & OCCUPATIONAL HEALTH	19	\$2,312.42	28.8%	Occupational Health
SOUTH JERSEY HAND CENTER	2	\$1,855.00	0.0%	Orthopaedic
NOVACARE REHABILITATION	2	\$1,672.00	76.0%	Physical Therapy/Occupational Therapy

COUNTY OF ATLANTIC

	UNITS OF		% OF	
	SERVICE	APPROVED	SAVINGS	SPECIALTY
ATLANTICARE REGIONAL MEDICAL CENTER	4	\$10,044.00	27.1%	Hospital
BACHARACH INSTITUTE FOR REHABILITATION, INC	22	\$8,148.75	63.4%	Inpatient Rehabilitation
SOUTH JERSEY INFECTIOUS DISEASES	19	\$6,340.18	70.5%	Infectious Disease
SHORE ORTHOPAEDIC UNIVERSITY ASSOCIATES	23	\$3,992.71	49.5%	Orthopaedic
ONE CALL MEDICAL, INC.	8	\$2,545.00	63.3%	MRI/Radiology
SHORE AMBULATORY SURGICAL CTR, LLC	1	\$2,366.00	46.9%	Surgery Center
SOUTH JERSEY HAND CENTER	2	\$1,855.00	0.0%	Orthopaedic
ATLANTICARE PHYSICIAN GROUP, PA	9	\$1,817.06	47.0%	Physicians Fees
NOVACARE REHABILITATION	2	\$1,672.00	76.0%	Physical Therapy/Occupational Therapy
ATLANTICARE URGENT CARE & OCCUPATIONAL HEALTH	9	\$938.17	26.4%	Occupational Health

UTILITIES AUTHORITY

	UNITS OF		% OF	
	SERVICE	APPROVED	SAVINGS	SPECIALTY
BACHARACH INSTITUTE FOR REHABILITATION, INC	9	\$4,140.00	68.6%	Inpatient Rehabilitation
ATLANTICARE REGIONAL MEDICAL CENTER	1	\$2,511.00	26.7%	Hospital
SHORE ORTHOPAEDIC UNIVERSITY ASSOCIATES	10	\$1,546.24	45.9%	Orthopaedic
ATLANTICARE URGENT CARE & OCCUPATIONAL HEALTH	10	\$1,374.25	30.4%	Occupational Medicine
ONE CALL MEDICAL, INC.	2	\$970.00	74.1%	MRI/Radiology
COASTAL SPINE, PC.	3	\$773.79	82.6%	Neurosurgeon
ATLANTICARE PHYSICIAN GROUP, PA	5	\$693.47	48.1%	Physicians Fees
BAYFRONT EMERGENCY PHYSICIANS, PA	1	\$449.00	0.0%	Emergency Physician
CONTINENTAL SERVICES, OF NJ, INC.	1	\$377.00	24.4%	Transportation Services
TWIN BORO PHYSICAL THERAPY ASSOCS,	4	\$252.00	83.4%	Physical Therapy

IMPROVEMENT AUTHORITY

	UNITS OF		% OF	
	SERVICE	APPROVED	SAVINGS	SPECIALTY
ATLANTIC RADIOLOGISTS PROFESSIONAL ASSOCIATION	1	\$18.08	59.8%	Radiologist



ATLANTIC COUNTY INSURANCE COMMISSION
Intake Reporting
January 2017

ENTITY NAME	# OF CLAIMS
County of Atlantic	12
Utility Authority	5
Improvement Authority	0
Total	17

CLAIM #	DOL	REPORTED	TYPE	ENTITY
2017092310	1/13/2017	1/17/2017	INDEMNITY	COUNTY OF ATLANTIC
2017092800	12/30/2016	12/30/2016	INDEMNITY	COUNTY OF ATLANTIC
2017091093	12/31/2016	12/31/2016	MEDICAL ONLY	COUNTY OF ATLANTIC
2017091335	1/1/2017	1/1/2017	MEDICAL ONLY	COUNTY OF ATLANTIC
2017091852	12/16/2016	1/11/2017	MEDICAL ONLY	COUNTY OF ATLANTIC
2017092730	1/12/2017	1/20/2017	MEDICAL ONLY	COUNTY OF ATLANTIC
2017093190	1/25/2017	1/26/2017	MEDICAL ONLY	COUNTY OF ATLANTIC
2017091744	1/4/2017	1/6/2017	MEDICAL ONLY	COUNTY OF ATLANTIC
2017091040	1/2/2017	1/3/2017	MEDICAL ONLY	COUNTY OF ATLANTIC
2017091091	1/2/2017	1/2/2017	MEDICAL ONLY	COUNTY OF ATLANTIC
2017091130	12/31/2016	1/3/2017	MEDICAL ONLY	COUNTY OF ATLANTIC
2017092404	1/13/2017	1/18/2017	REPORT ONLY	COUNTY OF ATLANTIC
2017092284	1/14/2017	1/17/2017	MEDICAL ONLY	UTILITY AUTHORITY
2017092285	1/14/2017	1/17/2017	MEDICAL ONLY	UTILITY AUTHORITY
2017092670	1/19/2017	1/20/2017	MEDICAL ONLY	UTILITY AUTHORITY
2017091687	1/9/2017	1/9/2017	MEDICAL ONLY	UTILITY AUTHORITY
2017091737	1/10/2017	1/10/2017	MEDICAL ONLY	UTILITY AUTHORITY



ATLANTIC COUNTY INSURANCE COMMISSION
Cumulative Claims Summary

COUNTY OF ATLANTIC

2017	UNITS OF SERVICE	BILLED	APPROVED	SAVINGS	% OF SAVINGS	PPD PENETRATION RATE
JANUARY	173	\$112,929.81	\$49,047.44	\$63,882.37	56.6%	96.9%
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTALS	173	\$112,929.81	\$49,047.44	\$63,882.37	56.6%	96.9%

UTILITIES AUTHORITY

2017	UNITS OF SERVICE	BILLED	APPROVED	SAVINGS	% OF SAVINGS	PPD PENETRATION RATE
JANUARY	49	\$33,898.44	\$13,406.57	\$20,491.87	60.5%	98.7%
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTALS	49	\$33,898.44	\$13,406.57	\$20,491.87	60.5%	98.7%

IMPROVEMENT AUTHORITY

2017	UNITS OF SERVICE	BILLED	APPROVED	SAVINGS	% OF SAVINGS	PPD PENETRATION RATE
JANUARY	1	\$45.00	\$18.08	\$26.92	59.8%	100.0%
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTALS	1	\$45.00	\$18.08	\$26.92	59.8%	100.0%

APPENDIX I
MEETING MINUTES

ATLANTIC COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – January 13, 2017
Freeholders’ Meeting Room
Stillwater Building
201 Shore Road
Northfield, New Jersey 08225
11:00 A.M.

Meeting was called to order by Commissioner Woods. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Jacqueline Woods	Present
Tammi Robbins	Present
Janette Kessler	Present
Joseph Giraldo	Present
Geraldine Cohen	Not Present

FUND PROFESSIONALS PRESENT:

Executive Director PERMA Risk Management Services	Brad Stokes
Claims Administrator	<u>Qual-Lynx</u> Karen Beatty Kathy Kissane <u>Conner Strong & Buckelew</u> Danielle Batchelor
CEL Underwriting Manager	Conner Strong & Buckelew
Attorney	James F. Ferguson
Treasurer	Bonnie Lindaw (Not Present)
Safety Director	J.A. Montgomery Risk Control Glenn Prince
Risk Management Consultant	Insurance Agencies, Inc. J. Eugene Siracusa Glenn Insurance Michael Thomas

ALSO PRESENT:

James T. Dugan, Atlantic County
Rachel Chwastek, PERMA Risk Management Services
Chandra Anderson, Atlantic County

APPROVAL OF MINUTES: OPEN MINUTES OF DECEMBER 16, 2016.

MOTION TO APPROVE OPEN MINUTES OF DECEMBER 16, 2016.

Motion: Commissioner Kessler
Second: Commissioner Robbins
Vote: 3 Ayes

CORRESPONDENCE: None.

EXECUTIVE DIRECTOR'S REPORT:

Commissioner Woods requested Executive Director Brad Stokes to run the meeting for the election of officers for the 2017 reorganization.

Mr. Stokes requested to start off with the oaths of the Commissioners. Jim Ferguson led the administration of the oaths of the Commissioners.

Commissioner Robbins nominated Jacqueline Woods as Commission Chairperson. The nomination was seconded by Commissioner Kessler. There were no other nominations and Mr. Stokes requested a Motion to close nominations.

MOTION TO CLOSE NOMINATIONS FOR COMMISSION CHAIRPERSON.

Motion: Commissioner Kessler
Second: Commissioner Woods
Vote: 3 Ayes

Commissioner Kessler nominated Tammi Robbins as Commission Vice Chairperson. The nomination was seconded by Commissioner Woods. There were no other nominations and Mr. Stokes requested a Motion to close nominations.

MOTION TO CLOSE NOMINATIONS FOR COMMISSION VICE CHAIRPERSON.

Motion: Commissioner Kessler
Second: Commissioner Woods
Vote: 3 Ayes

Mr. Stokes presented the Executive Director's report. Reorganization resolutions 1-17 through 11-17 were reviewed and will be considered by consent Motion.

Resolution 1-17 certifies the election of Jacqueline Woods as Chairperson and Tammi Robbins as Vice Chairperson.

Resolution 2-17 appoints Janette Kessler as the CEL Commissioner.

Resolution 3-17 appoints Bonnie Lindaw as Commission Treasurer.

Resolution 4-17 appoints James Ferguson as Commission Attorney.

Resolution 5-17 appoints Chandra Anderson as Commission Secretary.

Resolution 6-17 designates Wells Fargo as the depository for Commission bank accounts.

Resolution 7-17 designates authorized signatures for Commission bank accounts.

Resolution 8-17 establishes the Cash Management Plan. The only change made was the date.

Resolution 9-17 establishes meeting dates for 2017.

Resolution 10-17 designates PERMA as the agent of service of process and custodian of records.

Resolution 11-17 designates *The Press of Atlantic City* as the official newspaper.

MOTION TO APPROVE RESOLUTIONS 1-17 THROUGH 11-17.

Motion: Commissioner Woods
Second: Commissioner Kessler
Vote: 3 Ayes

Public hearing of the 2017 budget. The 2017 budget was introduced at the December 16, 2016 meeting.

MOTION TO OPEN THE 2017 BUDGET TO PUBLIC HEARING.

Motion: Commissioner Robbins
Second: Commissioner Woods
Vote: 3 Ayes

The 2017 budget shows the total loss funds were up 1.62% going into the third year of the Fund. Expenses increased a bit for the actuarial and auditor increases. Underwriting did a great job with the ancillary coverages. The total 2017 budget is \$8,239,995. The assessments as to each entity are listed on page 19. There were no questions.

MOTION TO CLOSE THE PUBLIC HEARING OF THE 2017 BUDGET.

Motion: Commissioner Woods
Second: Commissioner Robbins
Vote: 3 Ayes

MOTION TO ADOPT THE 2017 BUDGET AND CERTIFY THE ANNUAL ASSESSMENTS.

Motion: Commissioner Kessler
Second: Commissioner Robbins
Vote: 3 Ayes

CERTIFICATE OF INSURANCE ISSUANCE REPORT: None were issued.

The CEL did not meet in December. The next meeting is February 23, 2017 at the Camden County Emergency Center.

The Insurance Commission financial fast track as of October 31, 2016 shows the Commission's statutory surplus at \$2.9 million. This is due to some reserve changes which lowered it a bit.

The CEL financial fast track report as of October 31, 2016, shows a surplus of \$7.6 million.

Claim activity report shows 67 claims were closed as of November 30, 2016. Kathy Kissane noted some of the closed claims were minor medical claims. She added that due to the age of the Commission we will start to see some Claim Petitions being resolved, settlements paying out, and lost time files closing out.

The 2017 Risk Management Plan had some minor changes. The year was updated, and on page 8 the CEL voted to increase the deductible for vacant properties \$250,000. In the future the CEL will require our Commission to identify vacant properties. Mike Thomas asked what the deductible was last year and Mr. Stokes advised it was \$100,000. Vacant properties are a liability and can generate large claims due to no security, squatters, frozen pipes, etc. There was also a change to an excess carrier. There were no questions.

MOTION TO ADOPT THE 2017 RISK MANAGEMENT PLAN.

Motion: Commissioner Woods
Second: Commissioner Kessler
Vote: 3 Ayes

CLAIMS SERVICES:

Danielle Batchelor pointed out that pages 23-26 is the 2017 Claims Committee Charter. The only change was the year. The 2017 schedule is on page 26 and follows the regular Commission meeting schedule with meetings being held right before the regular Commission meetings.

TREASURER: No report.

CEL SAFETY DIRECTOR – JA MONTGOMERY RISK CONTROL:

Glenn Prince of JA Montgomery presented the safety report. The Safety Director's report covers risk control safety activities for December and January 2017. The Safety Committee 2017 schedule will be on a quarterly basis, January 13, 2017, April 7, 2017, July 14, 2017 and October 13, 2017. Today's Safety Committee meeting will include discussion about the most common PEOSH citations and activity around the State.

MANAGED CARE – QUAL-LYNX:

Karen Beatty presented the claims services report. She explained they have converted over to a new software system which is the same system used by claims. The reports are now different and will be based on paid bills not re-priced bills.

In December the bills that were paid showed a 69% savings. Overall for the year 2016 the savings were \$1,830,024.67. The PPO penetration rate was 97.9% for the year.

Intake reporting showed there were 6 claims for Atlantic County and 6 claims for the Utilities Authority. There were no claims for the Improvement Authority.

In order to keep the numbers clear the reports that end in November are from the beginning of the year to the end of November from the old system, and the December report begins in December under the new system.

CLAIMS SERVICES – QUAL-LYNX:

Kathy Kissane reported the Claims Committee met prior to the Commission meeting and reviewed 5 PARS. The PARS were recommended for approval by the Committee with an amendment to one PAR to add a second claim to the total file occurrence. Unless there are any other questions which would require a closed session she requests a motion for approval of the PARS as reviewed and recommended by the Claims Committee.

MOTION TO APPROVE THE PARS AS REVIEWED DURING THE CLAIMS COMMITTEE MEETING OF JANUARY 13, 2017.

Motion: Commissioner Kessler
Second: Commissioner Robbins
Vote: 3 Ayes

EXECUTIVE SESSION: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT:

Commissioner Woods opened the meeting to public comment. Having neither heard nor seen any public comment the public session is closed. The next meeting will be held on February 10, 2017 at 11:00 A.M.

MOTION TO ADJOURN THE MEETING.

Motion: Commissioner Robbins
Second: Commissioner Kessler
Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 11:18 A.M.
Minutes prepared by: Chandra Anderson, Secretary

APPENDIX II
CERTIFICATE REPORT

Atlantic County Insurance Commission Certificate Of Insurance Monthly Report

Wednesday, February 01, 2017

From 12/1/2016 To 1/31/2017

Holder (H) / Insured Name (I)	Holder / Insured Address	Holder Code	Description of Operations	Issue Date	Coverag
Atlantic					
H- St. Joseph's High School I- The County of Atlantic	Lynn Domenico, M.Ed.-Principal 328 Vine Street Hammonton, NJ 08037 1333 Atlantic Ave. Atlantic City, NJ 08401	243	Evidence of insurance. All operations usual to County Governmental Entity as respects the Atlantic County Prosecutor's Office Intelligence/Homeland Security Unit along with the Atlantic County SWAT Team providing the 2017 Atlantic County School Field Training Exercise.	12/13/2016	GL EX AU WC
H- Reptrax IntelliCentrics, Inc. I- The County of Atlantic	1420 Lakeside Parkway, Suite 110 Flower Mount, Texas 75028 1333 Atlantic Ave. Atlantic City, NJ 08401	380	Evidence of insurance. All operations usual to County Governmental Entity as respects the Atlantic County Justice Facility and the Utilization Review Nurse to gain computer access to hospital records and access to patients in the hospital for the 2017 calendar year. The Atlantic County Justice Facility, 5060 Atlantic Avenue, Mays Landing, NJ 08330 is included as named insured. A3D	12/19/2016	GLEX AU WC
H- To Whom it May Concern I- The County of Atlantic	1333 Atlantic Ave. Atlantic City, NJ 08401	461	Evidence of insurance. All operations usual to County Governmental Entity as respects the Atlantic County Division of Public Health's Flu 2017/2018 Clinic, regarding use of multiple facilities (listed below) in order to administer flu and pneumonia vaccinations for the 2017/2018 flu season. (SEE PAGE 2)	12/13/2016	GL EX AU WC
	Atlantic Cape Community College 5100 Black Horse Pike Mays Landing, NJ 08330-2626			Atlantic County Div of Public Health 310 Bellevue Avenue Hammonton, NJ 08037-1929	
	Atlantic County Div of Public Health Stillwater, 201 S. Shore Road Northfield, NJ 08225-2319			Atlantic County Office Building 1333 Atlantic Avenue Atlantic City, NJ 08401-7212	
	Atlantic County Justice Facility 5060 Atlantic Avenue Mays Landing, NJ 08330-2022			Beacon Church 420 South 6th Avenue Galloway, NJ 08205-9576	
	Brigantine Presbyterian Church 1501 W. Brigantine Avenue Brigantine, NJ 08203-2131			Brigantine Senior Center 265 42nd Street South Brigantine, NJ 08203-3349	
	Buena Community/Senior Center 800 Central Avenue Buena, NJ 08310-1413			Congregation Beth Israel 2501 Shore Road Northfield, NJ 08225-2134	
	Egg Harbor City Senior Center 341-351 Cincinnati Avenue Egg Harbor City, NJ 08215-1929			Egg Harbor Twp. Senior Center 5045 English Creek Avenue Egg Harbor Twp, NJ 08234-9651	
	Hammonton High School 566 Old Forks Road Hammonton, NJ 08037-2644			Holy Trinity Greek Orthodox Church 7004 Ridge Avenue Egg Harbor Twp, NJ 08234-9651	
	Leinweber Senior Center 235 Dolphin Avenue Northfield, NJ 08225-2015			Our Lady of Sorrow 724 Maple Avenue Linwood, NJ 08221-1818	

Pleasantville Rec. Center
400 W. Brighton Avenue
Pleasantville, NJ 08232-1504

St Elizabeth Ann Seton Church
591 New Jersey Avenue
Absecon, NJ 08201-2424

Ventnor Educational Community Complex
400 N. Lafayette Avenue
Ventnor, NJ 08406-1026

Ventnor Senior Center
6500 Atlantic Avenue
Ventnor, NJ 08406-2612

Galloway Senior Center
621 West White Horse Pike
Galloway, NJ 08205

H- Union County Paratransit System
I- The County of Atlantic

79 W. Grand St. Elizabeth, NJ 07202
1333 Atlantic Ave. Atlantic City, NJ 08401

590

Evidence of insurance. All operations usual to County Governmental Entity as respects the Union County Paratransit System. 12/13/2016 GLEX AU WC

H- City of Atlantic City

1301 Bacharach Boulevard Atlantic City, NJ 08401

605

I- The County of Atlantic

1333 Atlantic Ave. Atlantic City, NJ 08401

Evidence of insurance as respects the Atlantic County Police Training use of Bader Field located in Atlantic City, NJ for Police Driver Training activities throughout the 2017 training year. A3D 12/13/2016 GL EX AU WC

<p>H- State of New Jersey Department of Human Services P.O. Box 700 Trenton, NJ 08625-0705</p> <p>I- The County of Atlantic 1333 Atlantic Ave. Atlantic City, NJ 08401</p>	<p>667</p>	<p>Evidence of insurance. All operations usual to County Governmental Entity as respects to the 2017 PASP Grant to Intergenerational Services for funding through the NJ Division of Disability Services. A3D</p>	<p>12/21/2016 GLEX AUWC</p>
<p>H- State of New Jersey Department of Environmental Protection PO Box 420 Trenton, NJ 08625-0420</p> <p>I- Atlantic County Utilities Authority 6700 Delilah Road Egg Harbor, NJ 08234</p>	<p>672</p>	<p>Certificate holder, the State and its agencies, employees and officers are additional insureds where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement as relates to the Emergency Power contract with Philips Brother Electrical Contractors, Inc.</p>	<p>12/13/2016 GL EX AU WC</p>
<p>H- NJ Transit Local Programs and Minibus Support One Penn Plaza 927 East Newark, NJ 07105-2246</p> <p>I- The County of Atlantic 1333 Atlantic Ave. Atlantic City, NJ 08401</p>	<p>627</p>	<p>Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement. (see page 2) A3D</p>	<p>12/16/2016 AU EX PHYS</p>

NJT #	V.I.N. #
16-1449	1FDFE4FS9BDB00570
16-1450	1FDFE4FS0BDB00571
16-1491	1FDFE4FS6DDA62881
16-1492	1FDFE4FS8DDA62882
16-1524	1FDFE4FS5DDB09799
16-1525	1FDFE4FS8DDB09800
16-1526	1FDFE4FSXDD09801
16-1555	1FDFE4FSXDD016214
16-1556	1FDFE4FS1DDB16247
16-1557	1FDFE4FS3DDB16248
16-1558	1FDFE4FS5DDB16249
16-1559	1FDFE4FS1DDB16250
16-1560	1FDFE4FS3DDB16251
16-1561	1FDFE4FS5DDB16252
16-1571	1FDFE4FS4DDA92992
16-1683	1FDFE4FS9EDA13532
18-111	1FDEE3FS9BDA72713
16-1385	1FDEE3FS8BDA72721
16-1372	1FDEE3FS8BDA63534
16-1659	57WMD1A69EM100513
16-1709	57WMD1A67EM101224

<p>H- Evidence of Insurance</p> <p>I- Atlantic County Utilities Authority 6700 Delilah Road Egg Harbor, NJ 08234</p>	<p>1060</p>	<p>Evidence of Insurance. All operations usual to County Governmental Entity. A3D</p>	<p>12/13/2016 GL EX AU WC</p>
--	-------------	---	-------------------------------

H- Western Oilfields Supply Co., dba Rain for Rent	3404 State Road Bakersfield, CA 93308	1218	Western Oilfields Supply Co. dba Rain for Rent, and their subsidiary companies, its directors and officers and employees are additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement. A waiver of subrogation applies as required and to the extent by written contract and permitted by law.	12/13/2016 GLEX AU WC
I- Atlantic County Utilities Authority	6700 Delilah Road Egg Harbor, NJ 08234			
H- NJ State Mosquito Control Commission	Office of Mosquito Control Coordination Mail Code 501-03, P.O. Box 420 Trenton, NJ 08625-0420	1243	Evidence of insurance. All operations usual to County Governmental Entity as respects the lease agreement with the NJ State Mosquito Control Commission. A3D	12/22/2016 GL EX AU WC
I- The County of Atlantic	1333 Atlantic Ave. Atlantic City, NJ 08401			
H- Egg Harbor Township MUA	3515 Bargaintown Road Egg Harbor Twp., NJ 08234	1327	Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement (see page 2) contracted pumping station inspection and service.	12/13/2016 GLEX AU WC
I- Atlantic County Utilities Authority	6700 Delilah Road Egg Harbor, NJ 08234			
H- TD Equipment Finance, Inc.	ATTN: Lisa Brach, AIM: NJ5-017-151 1006 Astoria Blvd Cherry Hill, NJ 08034	1447	Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement as respects to the (see page 2) the transfer of vehicles, lease #40124403, three new 2017 International Model 7400 4X2 dump trucks. VIN #'s: 3HAWDSTR9LH650251, 3HAWDSTR0HL650252 and 3HAWDSTR2HL650253.	12/13/2016 GLEX AU WC
I- The County of Atlantic	1333 Atlantic Ave. Atlantic City, NJ 08401			
H- TD Equipment Finance, Inc.	ATTN: Lisa Brach, AIM: NJ5-017-151 1006 Astoria Blvd Cherry Hill, NJ 08034	1447	Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement as respects (see page 2) the transfer of vehicles as noted on the attached list. A3D	12/21/2016 GLEXAU WC
I- The County of Atlantic	1333 Atlantic Ave. Atlantic City, NJ 08401			
H- Tropicana Casino & Resort	2831 Boardwalk Atlantic City, NJ 08401	1450	Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement with respect to the inspection of grease traps.	1/24/2017 GL EX AU WC
I- Atlantic County Utilities Authority	6700 Delilah Road Egg Harbor, NJ 08234			

H- United Healthcare I- The County of Atlantic	c/o United Community Plan of NJ PO Box 281502 El Paso, TX 79998-1502 1333 Atlantic Ave. Atlantic City, NJ 08401	1482	Evidence of insurance. All operations usual to County Governmental Entity as respects the re-credentialing package for Meadowview Nursing and Rehabilitation Center. A3D	12/13/2016 GL EX AU WC
H- GCC1302 Egg Harbor NJ LLC I- Atlantic County Utilities Authority	Gladstone Commercial Corporation, ISAOA ATIMA 1521 Westbranch Drive Mclean, VA 22102 6700 Delilah Road Egg Harbor, NJ 08234	1496	Evidence of insurance. All operations usual to County Governmental Entity. A3D	12/13/2016 GL EX AU WC
H- Atlantic Cape Community College I- Atlantic County Improvement Authority	Worthington Atlantic City Campus 1535 Bacharach Blvd. Atlantic City, NJ 08104 1333 Atlantic Ave., Suite 700 Atlantic City, NJ 08401	1510	Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement.	12/13/2016 GL EXAU WC
H- The Township of Egg Harbor & I- The County of Atlantic	Egg Harbor Township Recreation 5045 English Creek Avenue Egg Harbor Township, NJ 08234 1333 Atlantic Ave. Atlantic City, NJ 08401	1517	Certificate holder, The Township of Egg Harbor and Egg Harbor Township Recreation are additional insureds where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or (see page 2) written mutual aid agreement or other written agreement.	12/13/2016 GL EX AU WC
H- Atlantic County Institute of Technology I- The County of Atlantic	5080 Atlantic Avenue Mays Landing, NJ 08330 1333 Atlantic Ave. Atlantic City, NJ 08401	1525	Evidence of insurance. All operations usual to County Governmental Entity. A3D	12/13/2016 GL EX AU WC
H- Egg Harbor Township Board of Education I- The County of Atlantic	13 Swift Drive Egg Harbor Township, NJ 08234 1333 Atlantic Ave. Atlantic City, NJ 08401	1562	Evidence of insurance. All operations usual to County Governmental Entity as respects the use of Egg Harbor Township School facilities by the Atlantic County Police Training Academy, including Egg Harbor Township High School, Eagle Academy, Fernwood Avenue Middle School, Miller School, Davenport School, Slaybaugh School, Swift School, and Alder Avenue Middle School. A3D	12/19/2016 GL EX AU WC
H- Stockton University & State of New Jersey I- Atlantic County Utilities Authority	101 Vera King Farris Drive Galloway, NJ 08205 6700 Delilah Road Egg Harbor, NJ 08234	1565	Certificate holder and the State of New Jersey is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written (see page 2) mutual aid agreement or other written agreement as respects services provided by ACUA.	12/13/2016 GL EX AU WC
H- One Madison, LLC I- Atlantic County Utilities Authority	c/o Blueberry Hill Management Corp. 100 Dutch Hill Road, Suite 340 Orangeburg, NY 10962 6700 Delilah Road Egg Harbor, NJ 08234	1607	Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement as respects recycling collection at Gateway Village Square.	1/23/2017 GL EX AU WC

H- NJDEP – Bureau of Local Environmental I- The County of Atlantic	Management Mail Code 401-04N, PO Box 420 Trenton, NJ 08625 1333 Atlantic Ave. Atlantic City, NJ 08401	1628	Evidence of insurance. All operations usual to County Governmental Entity as respects the FY 2017 County Environmental Health Act (CEHA) Grant for funding provided by the New Jersey Department of Environmental Protection. A3D	12/19/2016	GL EX AU WC
H- County of Gloucester I- The County of Atlantic	Board of Chosen Freeholders It's Department and Agencies, et al PO Box 337 Woodbury, NJ 08096 1333 Atlantic Ave. Atlantic City, NJ 08401	1649	Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement as respects to (see page 2) the Work First NJ Adult Literacy and Community work experience program (CWEP).	12/13/2016	GLEXAU WC
H- Hamilton Mall, LLC I- Atlantic County Utilities Authority	c/o Kravco Company, LLC, its agent 165 Hamilton Mall 4403 Black Horse Pike Mays Landing, NJ 08330 6700 Delilah Road Egg Harbor, NJ 08234	1662	Hamilton Mall, LLC, Kravco Company LLC, Kravco Property Management LLC, Citibank, N.A., a national banking corporation, and their respective officers, directors, shareholders, members, partners, parents, subsidiaries are additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement. A3D	12/13/2016	GL EX AU WC
H- Risk Manager, City of Atlantic City I- Atlantic County Improvement Authority	Room 503, City Hall, 1301 Bacharach Blvd. Atlantic City, New Jersey 08401 1333 Atlantic Ave., Suite 700 Atlantic City, NJ 08401	1663	Casino Reinvestment Development Authority, City of Atlantic City, Impactivate Networks, Inc., Prime Landlord, Landlord, representatives, officers, directors, officials, councilmen, mayor and employees are additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or (see page 2) operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement as respects the Impactivate boardwalk project. A3D	12/13/2016	GL EX AU WC
H- Galloway National Golf Club I- The County of Atlantic	Scott McBane, Golf Course Superintendent 270 S. New York Road Galloway, NJ 08205 1333 Atlantic Ave. Atlantic City, NJ 08401	1671	Evidence of insurance. All operations usual to County Governmental Entity as respects the Atlantic County Prosecutor's Office 2017 training operations to be held at the La Hacienda Restaurant located at 265 S. New York Rd, Galloway, NJ.	12/13/2016	GL EX AU WC
H- Print Art DBA Omega High Impact Print Solutions I- Atlantic County Utilities Authority	6726 Delilah Road Egg Harbor Township, NJ 08234 6700 Delilah Road Egg Harbor, NJ 08234	1686	Evidence of insurance. All operations usual to County Governmental Entity. A3D	12/13/2016	GL EX AU WC
H- City of Egg Harbor I- Atlantic County Utilities Authority	500 London Avenue Egg Harbor City, NJ 08215 6700 Delilah Road Egg Harbor, NJ 08234	1689	Evidence of insurance. All operations usual to County Governmental Entity as respects to a banner across Philadelphia Avenue for National Recycle-Bowl Champion. A3D	12/13/2016	GL EX AU WC
H- Good Old Days Festival Committee I- Atlantic County Utilities Authority	104 E. Dawes Avenue Somers Point, NJ 08244 6700 Delilah Road Egg Harbor, NJ 08234	1711	Evidence of insurance. All operations usual to County Governmental Entity. A3D	12/13/2016	GL EX AU WC

H- State of New Jersey I- The County of Atlantic	New Jersey Department of Human Services Division of 1714 Aging Services PO Box 807 Trenton, NJ 08625 1333 Atlantic Ave. Atlantic City, NJ 08401	1720	Evidence of insurance. All operations usual to County Governmental Entity as respects all grants in the year 2017 from the NJ Department of Human Services, Division of Aging Services issued to the Atlantic County Department of Human Services, Division of Intergenerational Services. A3D	12/13/2016 GL EX AU WC
H- Amerigroup I- The County of Atlantic	PO Box 62509 Virginia Beach, VA 23466-9965 1333 Atlantic Ave. Atlantic City, NJ 08401	1720	Evidence of insurance. All operations usual to County Governmental Entity as respects to the re-credentialing package for Meadowview Nursing and Rehabilitation Center. A3D	12/13/2016 GL EX AU WC
H- State of New Jersey, Department of Children and Family I- The County of Atlantic	Southern Business Office 5218 Atlantic Avenue Mays Landing, NJ 08330 1333 Atlantic Ave. Atlantic City, NJ 08401	1722	Evidence of insurance. All operations usual to County Governmental Entity as respects to the 2017 Human Services Advisory Councils Grant to the Department of Family and Community Development through the Department of Children and Families. A3D	12/13/2016 GL EX AU WC
H- Garden State Bobcat I- Atlantic County Utilities Authority	999 Route 33 Freehold, NJ 07728 6700 Delilah Road Egg Harbor, NJ 08234	1730	Evidence of insurance. All operations usual to County Governmental Entity. A3D	12/13/2016 GL EX PR
H- Aetna Better Health of New Jersey Attn: Network Development I- The County of Atlantic	#3 Independence Way, Suite 400 Princeton, NJ 08540-6626 1333 Atlantic Ave. Atlantic City, NJ 08401	1732	Evidence of insurance. All operations usual to County Governmental Entity as respects to Meadowview Nursing Home. A3D	12/13/2016 GL EX AU WC
H- City of Northfield I- The County of Atlantic	1600 Shore Road Northfield, NJ 08225 1333 Atlantic Ave. Atlantic City, NJ 08401	1753	Evidence of insurance. All operations usual to County Governmental Entity. A3D	12/13/2016 GL EX AU WC
H- Hess School I- The County of Atlantic	Hamilton Township School District 700 Babcock Road Mays Landing, NJ 08330 1333 Atlantic Ave. Atlantic City, NJ 08401	1759	Evidence of insurance. All operations usual to County Governmental Entity. A3D	12/13/2016 GL EX AU WC
H- Polistina & Associates, LLC I- Atlantic County Utilities Authority	6684 Washington Avenue Egg Harbor Township, NJ 08234 6700 Delilah Road Egg Harbor, NJ 08234	1760	Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement (see page 2) as respect to routine pumping station inspection and service. A3D	12/13/2016 GLEXAU WC
H- State of New Jersey I- The County of Atlantic	Department of Human Services Division of Mental Health & Addiction Service 222 South Warren Street Trenton NJ 08625 1333 Atlantic Ave. Atlantic City, NJ 08401	1768	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Chapter 51 Drug and Alcohol Grant from the NJ Department of Human Services, Division of Mental Health and Addiction Services issued to the Atlantic County Department of Human Services, Division of Public Health. A3D	12/13/2016 GL EX AU WC
H- Herc Rentals I- Atlantic County Utilities Authority	6951 Norwitch Drive Philadelphia, PA 19153 6700 Delilah Road Egg Harbor, NJ 08234	1770	Evidence of insurance. All operations usual to County Governmental Entity. A3D	12/13/2016 GL EX AU WC

H- CROPS I- Atlantic County Utilities Authority	21 Asbury Avenue Linwood, NJ 08221 6700 Delilah Road Egg Harbor, NJ 08234	1801	Evidence of insurance. All operations usual to County Governmental Entity. A3D	12/13/2016 GL EX AU WC
H- Remedial Construction Services, LLP I- Atlantic County Utilities Authority	9977 W. Sam Houston Pkwy N. Suite 100 Houston, TX 77064 6700 Delilah Road Egg Harbor, NJ 08234	1804	Certificate holder Remedial Construction Services, LLP and South Jersey Gas ATIMA are additional insureds where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on (see page 2) coverage contained in any such written contract or written mutual aid agreement or other written agreement as relates to disposal at ACUA landfill. A3D	12/13/2016 GL EX AU WC
H- Traffic Lane Closures, LLC I- Atlantic County Utilities Authority	1214 Route 52 Carmel, NY 105012 6700 Delilah Road Egg Harbor, NJ 08234	1812	Certificate holder is additional insured and loss payee where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement (see page 2) onsite testing, equipment # LIGHTT-044, Serial # 5F13D1413G1009806, Wanco Light Tower with Air Star, Ring Halogen Head. A3D	12/13/2016 GL EX AU WC
H- Ransomes Rents I- Atlantic County Utilities Authority	Hammonton Rental Store 600 S. Egg Harbor Road Hammonton, NJ 08037 6700 Delilah Road Egg Harbor, NJ 08234	1817	Certificate holder is additional insured and loss payee where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement (see page 2) as respects to the rental of a Backhoe 420E valued at \$130,000 beginning on 11-28-16.	12/13/2016 AU EX PHYS
H- Owner - John Ruga I- The County of Atlantic	Maurice River Group, LLC (Cumberland County) 301Riverside Drive Millville, NJ 08332 1333 Atlantic Ave. Atlantic City, NJ 08401	1846	Evidence of insurance. All operations usual to County Governmental Entity as respects Atlantic County Regional SWAT team training at Maurice River Group, LLC, 301 Riverside Drive, Millville, NJ; January 11, 2017 and January 24, 2017 from 8:00 AM to 4:00 PM.	1/3/2017 GL EX AU WC
H- United Healthcare c/o United Community Plan of NJ I- The County of Atlantic	PO Box 281502 El Paso, TX 79998-1502 1333 Atlantic Ave. Atlantic City, NJ 08401	1850	Evidence of Insurance. All operations usual to County Governmental Entity as respects to Meadowview Nursing Home. Meadowview Nursing Home has a \$1,000,000 SIR on GL/Professional. Excess GL/Professional Limits: Professional - \$10,000,000 Each Medical Incident; GL - \$10,000,000 Each Claim; Policy Aggregate - \$20,000,000. A3D	1/10/2017GL EX AU MM
H- United Healthcare c/o United Community Plan of NJ I- The County of Atlantic	PO Box 281502 El Paso, TX 79998-1502 1333 Atlantic Ave. Atlantic City, NJ 08401	1850	Evidence of Insurance. All operations usual to County Governmental Entity as respects to Meadowview Nursing Home. Meadowview Nursing Home has a \$1,000,000 SIR on GL/Professional. Excess GL/Professional Limits: Professional - \$10,000,000 Each Medical Incident; GL - \$10,000,000 Each Claim; Policy Aggregate - \$20,000,000. A3D	1/10/2017 GL EX AU MM

H- United Rentals I- Atlantic County Improvement Authority	PO Box 100711 Atlanta, GA 30384-0711 1333 Atlantic Ave., Suite 700 Atlantic City, NJ 08401	1857	Evidence of insurance. All operations usual to County Governmental Entity as respects billing purposes.	1/23/2017 GL EX AU WC
H- Holy Redeemer I- The County of Atlantic	1648 Huntingdon Pike Meadowbrook, PA 19046 1333 Atlantic Ave. Atlantic City, NJ 08401	1858	Evidence of insurance. All operations usual to County Governmental Entity as respects providing hospice care to residents at Meadowview Nursing and Rehabilitation Center.	1/23/2017GL EX AU WC

Total # of Holders = 50