

ATLANTIC COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – October 14, 2016
Freeholders' Meeting Room
Stillwater Building
201 Shore Road
Northfield, New Jersey 08225
11:02 A.M.

Meeting was called to order by Commissioner Woods. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Jacqueline Woods	Present
Tammi Robbins	Present
Janette Kessler	Present
Joseph Giraldo	Present
Geraldine Cohen	Not Present

FUND PROFESSIONALS PRESENT:

Executive Director PERMA Risk Management Services	Brad Stokes
Claims Administrator	<u>Qual-Lynx</u> Karen Beatty Kathy Kissane
	<u>Conner Strong & Buckelew</u> Danielle Batchelor
CEL Underwriting Manager	Conner Strong & Buckelew
Attorney	James F. Ferguson was not present
Treasurer	Julia Sharkey for Bonnie Lindaw
Safety Director	J.A. Montgomery Risk Control Glenn Prince
Risk Management Consultant	Insurance Agencies, Inc. J. Eugene Siracusa Michael Ridge
	Glenn Insurance Michael Thomas

ALSO PRESENT:

Edward Cooney, PERMA Underwriting
Rachel Chwastek, PERMA Risk Management Services
Chandra Anderson, Atlantic County

APPROVAL OF MINUTES: OPEN MINUTES OF SEPTEMBER 9, 2016.

MOTION TO APPROVE OPEN MINUTES OF SEPTEMBER 9, 2016.

Motion: Commissioner Kessler
Second: Commissioner Woods
Vote: 3 Ayes

CORRESPONDENCE: None.

EXECUTIVE DIRECTOR'S REPORT:

Executive Director Brad Stokes presented the Executive Director's report. Mr. Stokes stated that Edward Cooney, the Conner Strong & Buckelew Underwriting Manager, was present for this meeting.

CERTIFICATE OF INSURANCE ISSUANCE REPORT: None.

Mr. Stokes reported the CEL met on September 22, 2016. The draft for the audit was approved. The 2017 budget introduction is set for October 27, 2016. The public hearing and adoption will be at the November 17, 2016 meeting. Jim Kickham is retiring at the end of the year. Paul Laracy, who also worked on the Commission's formation, will be taking over for Jim.

The Insurance Commission financial fast track as of July 31, 2016 shows the Commission's statutory surplus at \$2.8 million. 2015 continues to be a very strong first year.

The CEL financial fast track report as of July 31, 2016, shows a surplus of \$6.2 million.

The claims activity report for August reflects 34 claims closed with the majority being workers' compensation claims. Kathy Kissane explained that since the Commission is coming to the end of the second year, claims being closed are some of the lost time claims. Settlements are also happening on those claims.

The renewal for 2017 is in process, information has been received back from the member entities for property and employee counts. We are just waiting on some of the renewal applications. It was requested they be submitted by the end of next week. Mr. Stokes thanked everyone for their efforts with this endeavor.

The Best Practices Work Shop is coming up November 2, 2016 at Conner Strong's office in Marlton. Danielle Batchelor confirmed the email invitation was sent out with the agenda. The program will run from registration at 8:30 A.M. to 9:00 A.M., speakers until 1:00 P.M., then lunch, mingle and talk until about 2:00 P.M. If you have any questions, please send them to Ms. Batchelor.

There is no Commission meeting in November.

Commissioner Kessler asked about budgeting for next year, what is the market feedback. Mr. Stokes believes it will be 2% or less. Mr. Cooney noted the renewals were going well on the CEL side. Insurance companies need to be comfortable with how the CEL program is run so they can price it appropriately. They are looking on the cyber side and the public official's side to make sure they are in the right markets. There will be a better indication of the budget by the December meeting.

CLAIMS SERVICES:

Danielle Batchelor reported the annual sweep correspondence was sent out to all members reminding them to report all claims within their policy year. The deadline is December 19, 2016.

TREASURER:

Julie Sharkey from the Treasurer's Office presented Resolution 23-16 which is the October bills list. One bill for Bowman & Company was paid from the 2015 funds for \$9,300.00. Eight checks were released out of the 2016 fund totaling \$923,571.90.

MOTION TO APPROVE RESOLUTION 23-16 THE OCTOBER BILLS LIST.

Motion: Commissioner Robbins
Second: Commissioner Kessler
Vote: 3 Ayes, 0 Nays

CEL SAFETY DIRECTOR – JA MONTGOMERY RISK CONTROL:

Glenn Prince of JA Montgomery presented the safety report. The Safety Director's report covers risk control safety activities for September and October 2016. He included the September bulletin regarding the emergency preparedness in light of the storms that have recently moved up the east coast. October is fire prevention month. Check your smoke detectors at your place of employment. Check other areas that do not usually have smoke detectors such as barns, sheds, etc. The Safety Committee Meeting will be held immediately following the Commission meeting. One of the topics to be discussed is the increased PEOSH activity across the state.

MANAGED CARE – QUAL-LYNX:

Karen Beatty presented the claims services report. The Cumulative Claims Summary report for September showed 146 bills were processed and repriced resulting in a savings of 73.0%. The PPO penetration rate is at 94.6%. Out of network bills were emergency room, surgical monitoring and some durable medical equipment. The Top 10 Providers are on page 22 and listed by entity. The Intake Reporting Chart on page 21 shows 18 claims reported for September. There were 13 claims for Atlantic County and 5 claims for the Utilities Authority. The Cumulative Claims Summary by entity is on page 23.

CLAIMS SERVICES – QUAL-LYNX:

Kathy Kissane reported the Claims Committee met prior to the Commission meeting and reviewed 9 PARS. The PARS were recommended for approval by the Committee. Unless there are any other questions which would require a closed session she requests a motion for approval of the PARS as reviewed and recommended by the Claims Committee.

MOTION TO APPROVE THE PARS AS REVIEWED DURING THE CLAIMS COMMITTEE MEETING OF OCTOBER 14, 2016.

Motion: Commissioner Kessler
Second: Commissioner Woods
Vote: 3 Ayes, 0 Nays (Commissioner Robbins abstained and Commissioner Giraldo voted in favor)

EXECUTIVE SESSION: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT:

Commissioner Woods opened the meeting to public comment. Having neither heard nor seen any public comment the public session is closed. The next meeting will be held on December 9, 2016 at 11:00 A.M.

MOTION TO ADJOURN THE MEETING.

Motion: Commissioner Robbins
Second: Commissioner Woods
Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 11:15 A.M.

Minutes prepared by: Chandra Anderson, Secretary